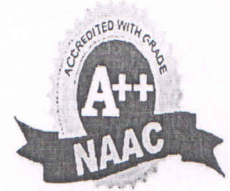




UNIVERSITY OF MADRAS

(Established under the Act of Incorporation XXVII of 1857-
Madras University Act 1923)
(State University)
Centenary Building, Chepauk, Chennai-600 005
Tamil Nadu - India.



No.GA-I(A)/New Contract 2024-2026/ New Refill. Cart. & Rep Comp-
Printer-Copier / 2025 / 342

25 AUG 2025

CIRCULAR

Sub:- Fixed Rate Contract for a period of two years (2024 – 2026) – Approved Rates for supply of New/Refilling of Toner Cartridge etc. for the Printers at the final negotiated common rates & service charges for the Desktop Computers/Printers/Photocopier to the various Departments / Sections of the University - Reg.

It is hereby informed that the Uniform Rates accepted after negotiation with the following firms towards supply of New/Refilling of Toner Cartridge etc. & Replacement of worn out spare parts for the Printers & Repairs of Desktop Computers / Printers / Photocopier etc available in the various Departments/Sections of the University have been approved on fixed rate contract for the period of two years from the date of this Circular.

Sl. No	Name of the Firm	Contact Number
1.	M/s. K S R Enterprises,	98407 84600 / 90421 78185
2.	M/s. Micro Tech Enterprises	9486914751/9840056345
3.	M/s. D.K. Systems	9094494955
4.	M/s. Shri Omkar Systems	9150483790 / 044 28142788 / 2919

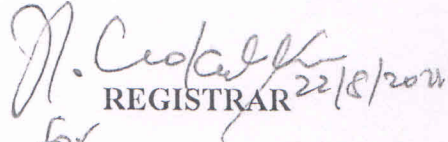
The approved Rates are furnished below:

Sl. No.	TONER MODELS	COMMON FINAL RATE		
		NEW		
		ORIGINAL	COMPATIBILITY	REFILL
1	HP LaserJet 1010/ 1015/1020	4,703	808	240
2	HP LaserJet 1005/ 1007/ 1106/ 1108	4,703	808	240
3	HP LaserJet 1505	5,035	903	280
4	HP LaserJet 1022 – 12A Black Toner	4,703	808	240
5	HP LaserJet 1108	4,703	808	240
6	HP LaserJet 1008dn	6,175	1,805	800
7	HP LaserJet 1606dn	5,035	903	280
8	HP LaserJet 128dn MFP	4,703	903	240
9	HP LaserJet 126dn MFP	4,703	903	240
10	HP LaserJet 226dn MFP	4,703	903	240
11	HP LaserJet 1136 MFP	4,703	903	240
12	HP LaserJet 1213 MFP	4,703	903	240
13	HP LaserJet M1005MFP	4,703	903	240
14	HP 316 ink tank 4 colors (B C Y M)	760 each Color 4 colors 150 ml		
15	HP LaserJet 1008a	6,175	1,805	800
16	HP LaserJet 1020 Plus	4,703	808	240
17	HP LaserJet 166A	6,175	1,805	800
18	HP Q Series 2162A/ 2612	4,703	808	240
19	HP LaserJet W1335X	4,275	1,710	Nil
20	HP LaserJet M 72625dn	6,840	1,995	Nil
21	HP LaserJet Pro MFP M126nw	4,703	808	240
22	Hp 1522MFP Laser Printer	4,703	808	240
23	Printer Ribbon LX 800 Blue Color ribbon 80 Col	760	143	60
24	Printronix (P7000/ P8000) Line Matrix Printer Ribbon Cartridge	4,703	Nil	Nil
25	Canon G7070 Tank 4 Colors (B C Y M)	807 each color 4 colors		
26	Canon 3010	4,560	855	250

Sl. No.	TONER MODELS	COMMON FINAL RATE		
		NEW		
		ORIGINAL	COMPATIBILITY	REFILL
27	Canon 925/ 285A	4,560	855	250
28	Canon 247/ M244	5,130	1,140	260
29	Canon LBP 2900 LaserJet	4,560	760	220
30	Canon IR 6055	4,180	1,615	600
31	Canon 4570MFP Laser Printer	5,890	1,188	260
32	Brother 2365	4,180	1,045	Nil
33	Brother DCP 7535D	4,275	1,140	Nil
34	Brother HL 2000D LaserJet	1,710	665	Nil
35	Brother DCP 2500/ 2520 LaserJet	4,275	1,140	Nil
36	Brother T- 920Dw	4,275	1,140	Nil
37	Brother L2520D	4,275	1,140	Nil
38	Samsung MLT 111 SLJ	5,225	1,378	600 chip
39	Samsung 2161 LaserJet	5,225	1,378	600 chip
40	Samsung Pro Xpress M3320D LaserJet	6,840	1,188	900
41	Sharp AR- 6026nv	2,755	1,140	Nil
42	TVS MSP 245/ 345 dot Matrix Printer	855	152	60
43	88A Image Ultimate	4,703	808	240
Various Type of Photo Copiers Xerox Machine Available in Our Campuses				
44	Canon IR Photocopier Various Type IR 1290/ 1800/ 5000/ 5020/ 600/ 2318/ 2420	2,850	1,805	700
45	Canon IR C 2525	4,275	2,375	800
46	Canon 2318L	3,610	1,805	700
47	HP LaserJet MFP M42625dn	4,275	1,900	Nil
48	Canon IF 2004/ 2006/ 2420/ 2202N	3,610	1,805	700
49	Canon IR 2620/ 2625/ 2630	8,075	2,375	900
50	Canon MF 4750	6,175	1,283	280
51	CCC388A	4,703	808	240
52	KYOCERA TASKalfa 4012i/	4,275	Nil	Nil
53	KYOCERA TASKalfa 2321	8,550	2,375	Nil
54	Toshiba – E Studio 255/ 3008A	4,275	Nil	Nil
55	Toshiba – E Studio 2309P	4,275	Nil	Nil
56	HP 433A	4,275	1,140	Nil
57	HP 355X	4,275	1,140	Nil
58	Brother HL- 2361dn	4,275	1,140	Nil
59	Versalink- B7035	5,700	2,375	Nil
60	Versalink- C7020	5,700	2,375	Nil
Service Charges				
61	Mono Laser Printer Service Charges		500	
62	Multifunction Laser Service Charges		750	
63	Ink Jet Printer Service Charges		350	
64	System (CPU) Service Charges		750	
65	Photocopier Xerox Machine Service Charges		1500	
66	Monitor Service Charges		450	
Laser Printer Toners Spares				
67	All Model Laser Printer Toners Drums		Rs. 240/- each	
68	All Model Laser Printer Toners Pressure roller (PCR)		Rs. 090/- each	
69	All Model Laser Printer Toners w/blade & Dr.blade		Rs. 090/- each	
70	All Model Laser Printer Toners Magnatic rollers		Rs.120/- each	
71	All Model Laser Printer Toners Chips		Rs. 100/- each	

The service providers/suppliers are expected to provide their service and spares under the three broad categories viz either original or compatibility and refills in case of toner cartridges etc. A detailed information of the items covered under the rate contract and the rates/cost of service/ spares as mentioned above are uploaded in the website of the University of Madras www.unom.ac.in . Other conditions as agreed mutually will prevail. The rates finalized and published under this Rate Contract will be effective for two years from the date of this Circular. Sections are instructed to strictly adhere to the rates fixed and communicated without any deviation for whatever reasons. Bills will not be admitted in case of any violation from the rates prescribed. At the time, when bills are submitted for payment, sections are requested to quote the serial number of the item of the service or the spare as the case may be found in the list uploaded in the website without fail.

Therefore, the Heads of Departments / Heads of the Sections are advised to contact the firm(s) for the supply of New / Refilling of Printer Cartridge, etc. & Replacement of worn out spares, as and when required, for the different Types of Printers / Photo Copier Machines & Repair of Desktop Computers available in the Departments / Sections concerned. After completion of the supply, the bills should be received in the name of "The Registrar, University of Madras" in triplicate and the same should be duly certified after making necessary Stock Entries in the Stock Register Book of the Department / Section concerned and the same may be forwarded to the undersigned to consider for payment.


REGISTRAR 22/8/2024

No. G.A.1(A)/Circular/Fixed Rate Cont./New/Refill. Cart.& Rep.Comp/Printer/Copier
/2024-2026/ 342 Dated 25/8/2025

To

1. The Controller of Examinations
2. The Campus Director of All Campuses
3. All the Heads of the Departments
4. All the Deputy / Assistant Registrars
5. All the Section Heads
6. The Secretary to the Vice Chancellor
7. The Sr. P. A. to the Registrar
8. The Director, Net Centre, UNOM

for information and with a request to maintain the Stock Register Book for each item purchased and furnish the following details in the forwarding letter along with the Bills :

1. Total No. of Printers / Photocopier Machines available in the Departments / Sections concerned.
2. The details regarding description / Qty / Date of the previously purchased items so as to justify the present purchase.

With request to upload the Circular in the University Website